UNITED
NATIONS

ST

Secretariat

ST/AI/206/Rev.3/Amend.1
15 May 1990

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: Assistant Secretary-General for Programme Planning, Budget and Finance, Controller

Subject: TERMINAL EXPENSES*

1. The purpose of this instruction is to revise the uniform reimbursement rate of terminal expenses applicable at all locations, as set forth in administrative instruction ST/AI/206/Rev.3 of 29 February 1988.

2. With effect from 1 May 1990, the reimbursement for each journey to or from the airport or other point of arrival or departure shall be $24 in respect of the staff member and $8 for each family member authorized to travel at United Nations expense.

3. When an official United Nations or government vehicle is made available for the trip, the staff member's entitlement shall be reduced from $24 to $8 and for each dependant, from $8 to $4.

4. Suitable amendments to the Staff Rules will be issued in due course.

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* Personnel Manual index No. 7121.

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